



EXECUTIVE COMMITTEE MINUTES OF VIDEOCALL

Date: April 29, 2019
Time: 10:30 AM – Noon
Location: Video Conference

Present: Stephanie Killam (chair), Wayne Sawchuk, David Luff, Juergen Puetter
Regrets: N/A
Guests: Barry Holland

Meeting Materials:

Two attachments and two emails supported the agenda which were posted to the secured Members Section under the “Executive Committee” section or sent to the members electronically

1) Review and approve Executive Minutes of March 27, 2019

David Luff moved to accept the minutes. Wayne Sawchuk seconded the motion.

ACTION: Phil to post approved minutes on-line and advise Board Members accordingly.

2) Update regarding NE Roundtable

Barry Holland, Board member who is a participant at the roundtable, provided an update on the initiative and concerns related to the table and the process that was followed regarding Caribou Herd Management. Primary concern is perceived lack of broad consultation during the plan preparation. The Premier has asked for a review and report that is to be delivered by the end of May. Barry will continue to monitor this process and report back to Executive as required.

ACTION: Barry to update Stephanie as required.

3) Update regarding Corrine Porter’s resignation (member replacement/new replacement on Exec/New Vice-Chair).

Stephanie advised that after reflection, Shawna Case declined the invitation to participate on the Executive. After discussion, David agreed to act as vice-chair until a more fulsome discussion at the October Board Meeting regarding recruitment of a permanent vice-chair.

ACTION: Phil to schedule this as a discussion item at the Board’s Fall Meeting5.

4) Update of UNBC/M-KAB Collaborative Partnership Agreement

David Luff updated Executive on recent conversations he has had with Dr. Kathy Parker. He confirmed that Dr. Parker was still planning on retiring on September 2nd, although she will continue as an adjunct professor. It remains unclear if and when the university will replace



Dr. Parker's vacancy which is of particular concern as the endowment fund requires that the position be filled by a wildlife specialist undertaking research in the M-KMA. David noted that the partnership agreement between the University and the M-KAB expires on May 28th and suggested there may be a benefit of exploring the option of converting the agreement into a tripartite agreement, bringing in the Province, which could elevate the importance of filling of this vacancy expeditiously.

ACTION: Phil to schedule a meeting between Karrylyn Vince, Stephanie and David as quickly as possible.

5) Review of draft 2019/20 Operational Budget Forecast by Quarter

Phil reviewed the quarterly forecast with the Executive noting it was a calendarization of the work plan and budget he had presented at the last Executive. David Luff suggested there be some monies targeted for member expenses to convene a meeting with UNBC in the Fall to coincide with the Board's annual meeting.

ACTION: Phil to revise forecast to include David's recommendation, post on-line and advise the Board accordingly.

6) Southern Mountain Caribou Recovery Engagement Process

Stephanie reviewed the email that had been forwarded to the Executive and recommended that members monitor the process to ensure it did not adversely impact the management of the M-KMA.

ACTION: Phil N/A

7) Interactive Premier Report progress update.

Phil provided this update advising the Executive that the target of publishing the report on-line by March 31st was going to be missed, Wes Smith, ministry official, was confident they would still be able to publish the report soon thereafter. The Executive and Board members will have an opportunity to peruse the report on-line before it is made available to the public. A special overview by Wes for the Executive will be scheduled.

ACTION: Phil to schedule Wes to guide the Executive through the report.

8) New Business

N/A.

9) Meeting Adjourned: 11:50 AM

10) Next Meeting date: TBD