



EXECUTIVE COMMITTEE MINUTES OF VIDEOCALL

Date: March 22, 2021
Time: 10:30 AM – Noon
Location: Video Conference

Present: Stephanie Killam (chair), Wayne Sawchuk, David Luff, Juergen Puetter
Regrets: N/A
Guests: N/A

Meeting Materials:

4 attachments supported the agenda.

1) New Business

There was no new business proposed.

ACTION: N/A.

2) Review and approve Executive Videocall Minutes of January 11, 2021

Executive reviewed and approved the minutes. David Luff moved to adopt the minutes and Juergen Puetter seconded.

ACTION: Phil to post on-line and advise Board members.

3) Review of 2021/22 Annual Workplan and Budget Forecast.

Executive reviewed the workplan closely recommending some changes. Phil advised that he believed an approximately \$24,000 carry forward of operating funds from 2020/21 to 2021/22 fiscal year was likely. Executive raised the possibility of funding an upgrade to the Board's website. Phil committed to researching options and to report back to Executive. Phil to also examine how to fund a more aggressive First Nations engagement initiative in 2021/22 (involving face to face meetings pending COVID-19 restrictions).

ACTION: Phil to research the options of upgrading the Board's website and report back to Executive. Phil to also forecast the Annual Workplan by quarters for Executive's review.

4) Update of Board appointments/reappointments.

Stephanie provided a progress report on the appointment/reappointments of Board Members. She also advised there was a likelihood that another opportunity for appointments could occur later this coming summer.

ACTION: N/A



5) Greater Board engagement through Working Groups.

Stephanie discussed with Executive the importance of greater Board member engagement through working groups. She also reminded Executive that despite Board members working on specific initiatives through various working groups, it was important that they keep in mind that they were to remain mindful that their perspectives and opinions should always maintain the broader vision and mandate of the Board with respect to the management of the MKMA.

ACTION: Phil to develop short synopses (purpose of the group, focus of the group for the coming fiscal year, etc.) for each working group prior to confirming member attendance on each working group.

6) Update Northern Rockies Regional District call

Stephanie and Phil updated Executive on a call they were invited to attend the previous week. They reminded the NRRD that the Board was not a political body nor an advocacy group. They're primary mandate was providing advice to Government with other responsibilities outlined in legislation. They agreed to establish an informal liaison with their Chris Cooper. They also advised that formal participation on the Board would be through consideration of candidacy when a vacancy occurs or to lobby for extra funds to accommodate a new Board position targeted to community representation.

ACTION: N/A

7) Review Phil's 2021/22 professional services contract.

Phil recused himself from the conversation. As a result of the review, revisions to the contract were suggested (primarily removal of irrelevant clauses, decreasing the 2-month notification of exiting the contract to 1-month and increasing Phil's hourly rate to \$80/hour (with the maximum chargeable total changed from \$50,000 annually to \$60,000 annually).

ACTION: Phil to make the changes to the contract, sign, scan and send to Stephanie for signature.

8) Next Meeting: April 19th, 10:30 AM - Noon

ACTION: Phil to send GoToMeeting calendar invitation to Executive to secure this meeting date and time in their calendars.

9) Meeting Adjourned: Noon