



Checklist

Request for Appointment

<b>Ministry Responsible</b>	<b>Date Oct 18, 2017</b>	
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BOARD	NUMBER OF VACANCIES	TYPE OF APPOINTMENT
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BOARD CHAIR
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POSITION(S)	INITIAL APPOINTMENT	CURRENT TERM	TERM EXPIRY
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MEMBER NAME/POSITION	YYYY/MM/DD	YYYY/MM/DD	YYYY/MM/DD
1.			
2.			
3.			
4.			
5.			

<b>Governing Legislation</b>
<i>Muskwa-Kechika Management Area Act</i>

<b>Notice of Position</b>	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
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RECOMMENDED RECRUITMENT AND EVALUATION
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Describe competencies sought for vacant position(s) including: gender, diversity and regional/geographic representation on the Board.

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Candidates for Reappointment	Re-Appointment Performance Appraisal	
To be determined at a later date	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
	YES <input type="checkbox"/>	NO <input type="checkbox"/>
	YES <input type="checkbox"/>	NO <input type="checkbox"/>
	YES <input type="checkbox"/>	NO <input type="checkbox"/>
	YES <input type="checkbox"/>	NO <input type="checkbox"/>
	YES <input type="checkbox"/>	NO <input type="checkbox"/>

Optional: New Candidates for Appointment Consideration	Resume	Candidate Profile
1.	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
2.	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
3.	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
4.	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>